

DOMESTIC + DIVAS

CLEANING CO.

AIRBNB & RENTAL PROPERTY GENERAL CLEANING CHECKLIST

All locations will be customized to their specific needs.

CHANGE LINENS & TOWELS

- Strip used linen, bed sheets, towels, bathmats and tea towels & replace with fresh

CLEAN KITCHEN

- Wash any dishes & put them away
- Empty dishwasher
- Check other appliances are empty, clean and functional (oven, toaster, coffee machine)
- Check fridge – remove anything left behind by guests, wipe any spills, ensure consumables e.g. milk and condiments are re-stocked
- Wipe down all kitchen cupboards
- Vacuum out drawers & cupboards
- Clean and polish sink, taps and other hardware
- Empty bins

CLEAN BATHROOM

- Sanitize and clean toilet
- Shine sink and mirrors
- Clean shower
- Scrub glass shower screen and shine
- Don't forget to check drainholes/troughs
- Empty bins
- Vacuum our drawers & cupboards
- Clean exterior vanity cupboards

DUST, TIDY & RESET

- Spot dusting throughout: wipe down tables, surfaces, light switches and baseboards where needed. While you're doing the dusting, check that guests haven't left anything behind.
- Make sure all lights are working (*keep some spare light bulbs handy!*), taps aren't dripping or leaking, fans, air conditioning and heaters work and maybe keep a lamp on for your late check-in guests!
- Tidy & Reset: stack magazines, plump up cushions, straighten rugs, arrange decor items, leave out guest information booklets, redraw blinds and curtains

SWEEP, VACUUM & MOP

- Throughout entire property

RESTOCK CONSUMABLES IF APPLICABLE

- What you choose to leave for your guests is up to you, but typically this would include: tea, coffee, paper towel, bin liners, cling wrap, dish soap, sponges, facial tissues, toilet paper, hand soap, shampoo and conditioner, body wash.

GUEST READY FINISHING TOUCHES

- This might include any extra touches you leave for your guests, such as chocolates, wine, flowers, bread & cheese or vouchers. If you have a welcome board, get that set up with the guests' names. Check keys are returned and ready.